

Sportsmen Yacht Club

Request for Change of Berth Status

Please complete this form and return to the Harbor Captain.

Name of Member: _____

Date: _____

Please check the appropriate box, fill in the appropriate information, sign and date. Use a separate form for each request.

☐ TRANSFER OF BERTH (IN SAME AREA ONLY)
I request to be placed on the Transfer List for Area _____.

Member's Signature Date Time

Upon receipt of this form, Harbor Captain will place your name on Berth Transfer List.

☐ EXCHANGE OF BERTH (IN SAME AREA ONLY)
We, the below signed berth holders, request permission to exchange berths in Area ____.

<u>Member's Signature</u>	<u>Date</u>	<u>Berth #</u>	<u>Member's Signature</u>	<u>Date</u>	<u>Berth #</u>
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Upon receipt of this form, Harbor Captain will submit this request to the Board of Directors. Exchange of berths requires Board approval.

☐ RELINQUISHMENT OF BERTH
I wish to give up and relinquish all rights to Berth Number _____ in Area _____ as of _____.

_____ Date

_____ Member's Signature _____ Date

☐ DECLINE BERTH OPENING
I affirm I have declined this opportunity for Berth ____ in Area ____ at this time. Please remove my name from the Berth Waiting List for this Area.

Member's Signature

Date

Upon receipt of this form, Harbor Captain will remove your name from the Berth Waiting List and will ask the next person on the list.

Harbor Captain Received _____ Signature _____ Date _____ Time _____

Action Taken _____ Date _____

Harbor Captain: Please provide copies of this form to the Treasurer.